



Kenowa Hills Public Schools  
**Education inspired.**

**BOARD OF EDUCATION**  
**Regular Meeting Preliminary Minutes**  
**Monday, November 28, 2022 at 7:00 pm**  
**Kenowa Hills High School**  
**3825 Hendershot NW, Grand Rapids, MI 49544**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:00 p.m. at Kenowa Hills High School, 3825 Hendershot NW, Grand Rapids, MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Hart, LaBotz, Roberts, Turner and Truskoski; Superintendent Hopkins, Assistant Superintendent Dinkelmann and Director Gilchrist are also present along with student representative Elise Zahrt. Member Gustinis is absent.
- D. Motion by Member Truskoski supported by Member LaBotz to approve the agenda. **Motion approved 6 - 0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Recognition - Introduction of new staff.
- B. Correspondence - None
- C. Board District Communication - Members reported on various district events in which they participated during the past couple of weeks.

RECOGNITION

CORRESPONDENCE

BOE COMMUNICATION

**III. Information Item**

- A. High School Spotlight presented by Principal Robrahn
  - 1. Principal Robrahn introduced new staff who were able to attend the board meeting. Thirteen staff were hired for this academic year. Jane Kozal (Spanish), Jared Lancaster (ELA at MS & HS and wrestling coach), Jon Mickelson and Ashley Anderson of Student Services were present at the meeting.
  - 2. Student Services staff presented some of the services that are being implemented.
  - 3. Director Davis provided details about the support services that are provided in each building. The goal is to have long term systems that will grow with changes in the district.
- B. Student Representative Report presented by Elise Zahrt.
  - 1. Student Services have developed into a multi-purpose office. It is more than a place to swap classes but a resource to meet many different needs and is appreciated by students.
  - 2. Students would like to submit an athletic coach evaluation at the end of the season. Concerns may be expressed more freely than sharing specifically with the coaches.
  - 3. Representative Zahrt wondered if there has been any discussion about converting to trimesters instead of semester. Students have expressed concerns about the transition from middle school trimesters to high school semesters.
  - 4. The high school student council is doing a holiday giving tree and there has been a high participation percentage this year. Board members are encouraged to take a tag off the tree in the commons.
  - 5. School pride is noticeable. She wonders if there are ways that can be explored to have more connections among schools within the District to increase unity.

HIGH SCHOOL SPOTLIGHT

STUDENT REP REPORT

**IV. Public Comment** - no attendees provided comments.

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.*

**V. Action Items**

- A. Motion by Member Truskoski supported by Member LaBotz to approve the Consent Agenda.  
**Motion approved 6 - 0.**
1. November 14, 2022 Committee of the Whole Meeting Minutes
  2. Certified Staff Personnel Report
- B. Motion by Member Courtade supported by Member Roberts to approve the resolution, which indicates Kenowa Hills will continue to levy 100% of the taxes in the summer of 2023. Report #22-051. **Motion approved 6-0.**
- C. Motion by Member LaBotz supported by Member Courtade to approve the Kenowa Hills Transportation Association Agreement as delineated in Report #22-052. **Motion approved 6-0.**
- D. Motion by Member Courtade supported by Member LaBotz to approve addition and revisions of the following board policies as recommended by NEOLA Policy Services. Report #22-053.  
**Motion approved 6-0.**
- i. Bylaw 0144.1 - Compensation (Revised)
  - ii. Policy 6108 - Authorization to Use Electronic Transfer of Funds (ETF) and Automated Clearing House (ACH) Arrangements (NEW)
  - iii. Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)
  - iv. Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Technical Correction)
  - v. Policy 9150 - School Visitors (Revised)

**VI. Future Items for Consideration**

- A. Future Meetings
1. 12/05/22 6:00 pm Special Meeting, Superintendent Evaluation - Administration Building
  2. 12/12/22 7:00 pm Regular Board of Education Meeting - Middle School
  3. 01/09/23 6:00 pm Organizational Meeting - Administration Building
- B. Go-Around

**VII. Adjournment**

- A. Seeing no additional agenda items, President Hart adjourned the meeting at 8:23 p.m.

Respectfully submitted,

---

Danielle Roberts, Secretary

PUBLIC COMMENT

ACTION ITEMS

CONSENT AGENDA

SUMMER TAX  
RESOLUTION #22-051

TRANSPORTATION  
ASSOCIATION  
AGREEMENT #22-052

POLICY REVISIONS  
#22-053

FUTURE MEETINGS

ADJOURNMENT